

STATE OF FLORIDA



RONALD W. THOMAS
EXECUTIVE DIRECTOR

DEPARTMENT OF GENERAL SERVICES

KOGER EXECUTIVE CENTER
2737 CENTERVIEW DRIVE
KNIGHT BUILDING - SUITE 110
TALLAHASSEE, FLORIDA 32399-0950

July 9, 1991

LAWTON CHILES
GOVERNOR
JIM SMITH
SECRETARY OF STATE
BOB BUTTERWORTH
ATTORNEY GENERAL
GERALD LEWIS
STATE COMPTROLLER
TOM GALLAGHER
STATE TREASURER
BOB CRAWFORD
COMMISSIONER OF AGRICULTURE
BETTY CASTOR
COMMISSIONER OF EDUCATION
PLEASE ADDRESS REPLY TO:

Division of Surplus Property
Route 4, Box 1515
Starke, Florida 32091

Mr. Jim B. Higginbotham
Board of County Commissioners, Nassau County
P.O. Drawer 1010
Fernandina Beach, Florida 32034

RE: Eligibility Approval

Dear Sir:

Your application for participation in the Federal Surplus Property Utilization Program has been approved and a copy is enclosed for your records.

You or your authorized representatives are invited to visit our two warehouses (Starke & Marianna) and select from the property available.

If we can be of assistance, please call us at (904) 964-5601 or Suncom 821-5465; or our Marianna warehouse at (904) 482-9505 or Suncom 789-9505 or 789-9506.

Sincerely,

A handwritten signature in cursive script that reads "Sybil M. Dempsey".
Sybil M. Dempsey
Surplus Property Supervisor

SMD/cc

DIVISIONS
ADMINISTRATION • BOND FINANCE • BUILDING CONSTRUCTION • COMMUNICATIONS • FACILITIES MANAGEMENT
INFORMATION SERVICES • MOTOR POOL • PURCHASING • SAFETY & CRIME PREVENTION • SURPLUS PROPERTY

DELIVERING GOVERNMENTAL SERVICES

ELIGIBILITY APPLICATION FOR PUBLIC AGENCIES
FEDERAL SURPLUS PROPERTY UTILIZATION PROGRAM

Legal Name of Applicant Board of County Commissioners
(Please type or print)
Address P. O. Drawer 1010, Fernandina Beach, FL Zip Code 32034
County Nassau Area Code 904 Phone No. 261-6127
Date Institution Began Operation 1824

1. Check type of Institution: (Definitions on reverse side.)

- | | | | |
|--|----------------------|-----------------------------|---|
| a. <input type="checkbox"/> | Conservation | i. <input type="checkbox"/> | Indian tribe, group, band, pueblo
(State reservation only) |
| b. <input type="checkbox"/> | Economic development | j. <input type="checkbox"/> | Program for older individuals |
| c. <input type="checkbox"/> | Parks & recreation | k. <input type="checkbox"/> | Program for providing assistance to
homeless individuals |
| d. <input type="checkbox"/> | Public safety | l. <input type="checkbox"/> | Other _____ |
| e. <input type="checkbox"/> | Museum | | |
| f. <input type="checkbox"/> | State agency | | |
| g. <input checked="" type="checkbox"/> | County government | | |
| h. <input type="checkbox"/> | City government | | |

2. Attach a narrative which describes the programs and services offered. Also attach evidence that the applicant is a public agency.

3. Indicate by percentages how the activity is funded and attach copies of any documents showing proof of funding.

- a. Tax supported (other than a grant) _____ Attach a copy.
b. By contributions _____ c. By grant _____ Attach a copy.
d. Other (please be specific) _____ Attach a copy.

4. Complete Assurance of Compliance with GSA Regulations under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

5. Complete Authorization Document by the Governing Board or Body designating one or more representatives to act for the applicant acquiring property from the State Agency, to commit the expenditure of funds, and to execute the State Agency's invoice/issue sheet, including terms, conditions, reservations and restrictions that the State Agency or GSA may establish on the property.

Date: 5-20-91 Signed: *Jim E. Stinson*
Chairman
Title: Board of County Commissioners, Nassau County

FOR STATE AGENCY USE

- APPROVED UPDATED DISAPPROVED
 CONDITIONAL ELIGIBILITY

DATE 7-8-91

SIGNATURE

Spil M. Dempsey
Director or Authorized Person

1. Conservation. Means a program or programs carried out or promoted by a public agency for public purposes involving directly or indirectly the protection, maintenance, development, and restoration of the natural resources of a given political area. These resources include but are not limited to the air, land, forests, water, rivers, streams, lakes and ponds, minerals, and animals, fish and other wildlife.
2. Economic development. Means a program or programs carried out or promoted by a public agency for public purposes which involve directly or indirectly efforts to improve the opportunities of a given political area for the successful establishment or expansion of industrial, commercial, or agricultural plants or facilities and which otherwise assists in the creation of long term employment opportunities in the area or primarily benefit the unemployed or those with low incomes.
3. Parks and recreation. Means a program or programs carried out or promoted by a public agency for public purposes which involve directly or indirectly the acquisition, development, improvement, maintenance, and protection of park and recreational facilities for the residents of a given political area. Such facilities include but are not limited to parks, playgrounds and athletic fields, swimming pools, golf courses, nature facilities, and nature trails.
4. Public safety. Means a program or programs carried out or promoted by a public agency for public purposes involving, directly or indirectly, the protection, safety, law enforcement activities, and criminal justice system of a given political area. Public safety programs may include but are not limited to those carried out by public police departments, sheriff's offices, the courts, penal and correctional institutions including juvenile facilities, State and civil defense organizations, and fire departments and rescue squads including volunteer fire departments and rescue squads supported in whole or in part with public funds.
5. Museum. Means a public or nonprofit facility which is attended by the public free or at a nominal charge and which provides museum services including the preservation and exhibition of artistic, cultural, historical or scientific objects.
6. State, county and city governmental agencies. Surplus personal property acquired through the State Agency must be used by the public agency to carry out or to promote for the residents of a given political area one or more public purposes. While the Act lists certain specific public purposes such as conservation, economic development, education, parks and recreation, public safety, this enumeration is not exclusive and is not intended to preclude the acquisition of donable surplus personal property by a public agency for other public purposes. Each public program is conducted by designated departments, agencies, or other instrumentalities of the State and/or local governments.
7. Public agency. Any State; political subdivision thereof, including any unit of local government or economic development district; any department, agency, or instrumentality thereof, including instrumentalities created by compact or other agreement between States or political subdivisions; multijurisdictional substate districts established by or pursuant to State law; or any Indian tribe, band, group, pueblo, or community located on a State reservation.
8. Indian tribe, band, group, pueblo, or community. May be certified for participation in the Federal Surplus Property Donation Program only if located on a State reservation.
9. Program for older individuals. Any State or local government agency or any nonprofit, tax-exempt activity which receives funds appropriated for programs for older individuals under the Older Americans Act of 1965, as amended, under title IV and title XX of the Social Security Act, or under titles VIII and X of the Economic Opportunity Act of 1964 and the Community Services Block Grant Act.
10. Homeless individual. Means an individual who lacks a fixed, regular, and adequate nighttime residence, or who has a primary nighttime residence that is: (i) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill); (ii) an institution that provides a temporary residence for individuals intended to be institutionalized; or (iii) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. For purposes of this regulation, the term does not include any individual imprisoned or otherwise detained pursuant to an Act of the Congress or a State law.
11. Programs for providing assistance to homeless individuals. Means a public agency or a nonprofit, tax-exempt institution or organization that operates a program which provides assistance such as food, shelter, or other services to homeless individuals. Property acquired through the donation program by such institutions or organizations must be used exclusively in their program(s) for providing assistance to homeless individuals.

SURVEY OF PROPERTY NEEDS, RESOURCES
AND UTILIZATION CAPABILITIES

The State Agency for Federal Property Assistance, to more equitably serve the needs of all participants, requests the below information and stipulates that the data submitted will be used only for the purpose of facilitating the fair and equitable distribution of property and for no other purposes. Public Law 94-519, October 17, 1977, amends the Federal Property and Administrative Services Act of 1949 and mandates that the State Agency will provide for fair and equitable distribution of property within the State based upon relative needs, resources and ability to utilize available personal surplus property. This survey will be used to make those determinations. Your cooperation in supplying the requested data will be appreciated.

I. GENERAL DATA

A. Type of Agency:

Public Agency

Private Nonprofit Institution

B. Resources Available:

1. Funding source

Tax appropriated funds

Federal or State Grant (contract)

Tuition or charge for services

Donations or contributions

2. Statement of relative financial ability (budget limitations, inability to purchase from commercial sources, extraordinary economic problems, etc.):

Budget restraints, but request that property be obtained at best possible price.

Note: Other factors may be considered in the distribution of available property such as, per capita income of residents of area, assessed property values, economic ranking, and other data as published in the Statistical Report of the Department of Revenue and other similar reports.

C. Population served: 49,500

D. Capability for repair and maintenance of property:

2 Maintenance Yards with the county

E. Ability to utilize requested property (statement of utilization potential, ongoing need, temporary need, reserve backup, etc.):

(con't. on reverse side)

II. SPECIFIC NEEDS

Indicate major items not generally available at the agency distribution centers such as, but not limited to, aircraft and components; vessels and components; vehicles and components; construction equipment and components; heavy construction materials; material handling equipment and components; generators; compressors; musical instruments; machine tools and components; scientific equipment; photographic equipment; printing equipment; refrigeration equipment; transportation equipment; shop equipment; computers and components; reproduction equipment; major items of electronics; and other specialized items of property.

ITEM	DESCRIPTION	NARRATIVE JUSTIFICATION (purpose)
Office Equipment	typewriters, reproduction equipment, desks, chairs and tables	Would be used by Nassau County Offices for general office work
Computer Equipment	terminals, printers, keyboards	" " "
Vehicles and Components		Would be used by Road Department, Road Crew, Maintenance Department and Crew or used by Department of Emergency Services
Machine Tools and Components		Would be used by Road Department and Maintenance Department
Shop Equipment		" " " " "
Generators, Compressors		Would be Used by Maintenance Department and Department of Emergency Services
Kitchen Equipment and Supplies		Would be Used by County Detention Facility and Maintenance Department
Construction Equipment and Components		Would be Used by County Maintenance Department.

III. SHIPPING INSTRUCTIONS

- Direct pick-up at federal holding agency
- Pick-up at agency distribution center
- Ship directly by common carrier

Date: 5-20-91

Board of County Commissioners
Nassau County

Eligible Organization

Signed: Jim B. Higginbotham
Certifying Official

Jim B. Higginbotham

(type or print name and title)

Assurance to be executed by authorized representative of donee actively prior to receiving donations of surplus personal property from the State Surplus Property Agency on and after October 17, 1977.

Assurance of Compliance with GSA Regulations under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

Nassau County, hereinafter called the "donee", hereby

(name of donee)

agrees that the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee receives Federal assistance from the General Services Administration; and hereby gives Assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Board of County Commissioners
Nassau County
Donee

Dated 5-20-71

BY [Signature]
(President/Chairman of the Board or comparable authorized official)

P. O. Drawer 1010

Fernandina Beach, FL 32034
Donee mailing address

AUTHORIZATION DOCUMENT

WHEREAS, the Florida State Agency known as the Department of General Services, Division of Surplus Property, by authority of the Federal Property and Administrative Services Act of 1949 as amended, makes available Federal surplus personal property to public agencies for public purposes, and to nonprofit tax-exempt health and educational institutions, and

Board of County Commissioners
WHEREAS, Nassau County
(applicant organization)

hereafter referred to as the Applicant, is desirous of utilizing the services and resources of this Agency, and

WHEREAS, the Applicant further certifies that property is needed and will be used by the recipient for carrying out or promoting for the residents of a given political area one or more public purposes and for no other purposes, and

WHEREAS, the Applicant further certifies that property is needed and will be used by the recipient for educational or health purposes including research and for no other purpose, and

WHEREAS, the Applicant agrees that all items of property shall be placed in use for the purposes for which acquired within one year of receipt and shall be continually in use for such purposes for one year from the date the property was placed in use, and in the event the property is not so placed in use, or continued in use, the donee shall immediately notify the State Agency, and return said property to the State Agency as directed, and

WHEREAS, the Applicant further agrees to abide by all additional periods of restriction placed on property by the State Agency; that is, 18 months on all passenger motor vehicles and other items of property with a unit acquisition cost of \$5000.00 or more, except for such items of major equipment on which the State Agency designates a further period of restriction as indicated on the distribution document, and

WHEREAS, the Applicant further agrees that during the period of restriction, it will not sell, trade, lease, lend, bail, encumber, or otherwise dispose of such property without prior approval of the General Services Administration or the State Agency, and in the event property is so disposed of without prior approval of the General Services Administration or the State Agency the Applicant will be liable for the fair market value or the fair rental value of such property as determined by the General Services Administration or the State Agency, and

WHEREAS, the Applicant further agrees to remit promptly to the State Agency for all fees assessed on all property acquired for service and handling expenses, and

WHEREAS, BE IT RESOLVED, that the Applicant requests that eligibility be established to participate in the Federal Surplus Property Utilization Program, and

BE IT FURTHER RESOLVED, that the Board of County Commissioners,
(Applicant Organization)
Nassau County hereby certifies that he has read and understands the above.

5-20-91
(Date)

P. O. Drawer 1010
(Mailing Address)

Fernandina Beach, FL 32034
(City, State, ZIP)

John E. Nigam
(Signature)

BY: Chief Administrative Officer or
Executive Head
Chairman

(904) 261 - 6127 EXT: 21
(Telephone)

Persons authorized to sign for and receive property and commit the expenditure of funds:

T. J. "Jerry" Greeson
(print name)

Michael E. Greene

Doyle A. Powell

Mitchell Musgrove

Melton Nelson

J. Greeson
(Signature)

Michael E. Greene

Doyle A. Powell

Mitchell Musgrove

Melton Nelson